

Interested applicants are requested to send their resume along with the certificates, pay-slips of previous three months, experience certificates and other documents (request to be sent to hr@kiht.in on or before 28th May 2021 may be considered) for the Online interview scheduled on **29th May 2021**.

Consultant – Operations - 1 Position

Terms of Reference

- Assist in promoting the products/services addressing or predicting clients' needs.
- Contacting potential clients to establish market access.
- Coordinating with cross-discipline team members for project requirements, deadlines, and schedules.
- Schedule and budget support.
- Overseeing general office operation
- Developing quotes and proposals for clients.
- Prepare and deliver appropriate presentations on products and services
- Conduct research to identify new markets and customer needs
- Prepare sales contracts ensuring adherence to law-established rules and guidelines

Eligibility:

- Basic qualification of Engineering/ B Pharma/ Biotechnology with relevant experience.
- At least 10 years of post-basic qualification work experience in Healthcare Sector.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power point & Web surfing to search relevant data & documents.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Knowledge in Health systems development desirable.
- Willingness to travel
- Age up to 55 years